

Ocracoke Community Center Board meeting minutes

2/17/15

Present: Barbara Jemison, Jim Pierson, Doreen Robinson, Sundae Horn
Meeting called to order at 5:05pm.

Finance report: Barbara has deposited the \$3400, which we now have to spend.

OT Funds Proposal:

Our operating budget is \$17,250
Cleaning and management rates are the same. Discussed raising the pay for Mary Dean (cleaning) and Darlene Styron (management).

Mary cleans once a week and follows up after parties. (She makes extra if we have to charge users a cleaning fee) She makes \$265/month.
Darlene makes \$375/month.

The building maintenance costs will go up because we need to change the HVAC filters.

We will consider asking for \$18,250 for operating budget to cover the raises and increased costs of maintenance.

We will have a special meeting to finalize OT request after bids come in for flooring and landscaping.

Acoustics:

The building's acoustics problem (due to the renovations in the fall, including removing the stage curtains and dropped ceiling) is an issue. The board discussed that we are renting the building for events with music and we need to have it ready to do that and that attendees at music events and public meetings have complained about the echo. Following the review, it was agreed that the board would acquire soundproofing materials.

Doreen presented her research about acoustic panels. Due to her research, Doreen recommends mounting four 2x2 tiles on the ceiling of the stage and mount one over each door. She says we should also get some tiles that are designed for voices, and some for music.

All agreed that Doreen will order six 2x2 acoustic tiles for \$265 in a neutral color.

We also discussed cleaning and rehangng the curtains. Doreen will look into finding someone to clean the big curtain for the back wall of the stage.

The board will seek volunteer help for installing the acoustic panels and hanging curtains.

Meeting adjourned at 6:10pm.

Respectfully submitted,

Sundae Horn